



DAV JUNIOR PUBLIC SCHOOL

CANARY HILL ROAD, HAZARIBAG-825301

PH.-06546-263957

Email – davjrpszhb@gmail.com, Website : www.davjrpszhb.in

School Code: **JH-084**, PF Code: **1042**

Ref.No. DAVJRPS/HZB/25-26/ 85

Date: 22.04.2025

TENDER NOTICE

Sealed Quotaion is invited through Registered Post or by hand (not through E-mail) from the Registered Party/Firm latest by **30.04.2025** for the supply of items as per the details of specification depicted below (please write on the envelope “ quotation for Stationery Items”

| Sl.No | Description | Specification | Quantity Required | @rate perUnit | Total Amount |
|-------|------------------------------|---|-------------------|---------------|--------------|
| 1 | Students Diary | 64 pages text and 64 pages running single colour on 80 GSM,cover 4 pages Multicolor printed on 300 GSM Art Board with thread swing ,lamination and glue binding of size 14 x 21 cm. | 2800 | | |
| 2. | Teacher's Diary | 60 pages , B/W printed on 80 GSM Maplitho ,56 pages Ruling B/W printed on 80 GSM Maplitho,24 pages text B/W printed on 80 GSM Maplitho, 4 Page cover M/C printed on 300 GSM A/B with lamination.Duly glue bond. Size 21x28cm. | 85 | | |
| 3. | AdmissionForm | 100 GSM, both side B/W printed ,size 8.2x 13.2" | 1500 | | |
| 4 | Class Activity Register | Size 8.5x 13.5 inch , 128 pages B/W ,on 70 GSM Ledger Paper, 4 pages cover multicolor printed on 130 GSM laminated. | 60 | | |
| 5 | Students Attendance Register | Size 8.2x 13.2 inch , 46 pages B/W ,on 70 GSM Ledger Paper ,04 pages cover Multi Color Printed on 130 GSM Laminated. | 60 | | |
| 6. | Stock Register | Size 8.2x 13.2 inch , 160 pages B/W ,on 70 GSM Ledger Paper ,04 pages cover Multi Color Printed on 130 GSM Laminated. | 15 | | |
| 7. | Plain Register | Size 8.2x 13.2 inch , 120 pages B/W ,on 70 GSM Ledger Paper ,04 pages cover Multi Color Printed on 130 GSM Laminated. | 70 | | |
| 8. | Log Book | Printing of "Vehicle/Generator Log-Book" single colour printed on 70 GSM Maplitho paper size 8.5"x 11". (50+50 Sheet = 1 Pad) . | 10 | | |
| 9 | Bio-data | Printing of "Bio-Data" of 50 leaf single colour printed on 70 GSM ledger paper of size 20.3x23 cm. | 02 | | |
| 10. | Dak Receipt Register | Printing of "Dak Receipt Register" of 196 pages single colour printed on 70 GSM ledger paper, cover hard bound with thread sewing binding of size 8.25" x 13.25". | 02 | | |



DAV JUNIOR PUBLIC SCHOOL

CANARY HILL ROAD, HAZARIBAG-825301

PH.-06546-263957

Email – davjrpszhb@gmail.com, Website : www.davjrpszhb.in

School Code: **JH-084**, PF Code: **1042**

Ref.No. DAVJRPS/HZB/25-26/

Date:.....

| | | | | | |
|-----|-----------------------|--|----|--|--|
| 11. | Dak Dispatch Register | Printing of "Dak Dispatch Register" of 196 pages single colour printed on 70 GSM ledger paper, cover hard bound with thread sewing binding of size 8.25" x 13.25". | 02 | | |
| 12. | Leave Register | Printing of "leave Register" of 196 pages single colour printed on 70 GSM ledger paper, cover hard bound with thread sewing binding of size 8.25" x 13.25". | 02 | | |
| 13. | PF Nomination Form | Printing of "Provident Fund Nomination Form" B/W printed on 70 GSM maplitho paper of size 8.25" x 13.25".(50 leaves) | 02 | | |
| 14. | Cheque Issue Register | Printing of "Cheque Issue Register" of 200 pages (100 Leaf) single colour printed on 70 GSM Ledger paper of size 8.25"x13.25". | 05 | | |
| 15. | Visitor Register | Printing of "Visitor Register" of 196 pages single colour printed on 70 GSM Ledger paper, cover hard board with thread sewing binding of size 11"x7". | 02 | | |

Terms of Quotation for supply of required materials/Work:

1. No advance money will be given.
2. The firm will be black listed on refusal of work/supply the material by Lowest bidder (L1)
3. Printed Bill with GST number & PAN is required for billing.
4. The best quality of materials & brand as per specification will be acceptable.
5. Attach copy of cancelled Cheque of firm for payment purpose.
6. Attach copy of GST Certified and PAN along with quotation.


Principal

Principal

DAV Junior Public School
Canary Hill Road, Hazaribag (JH)